



# Aspect Software Monthly Newsletter

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## **Version 6.38 – New Features and Updates**

### **Interface**

To be installed with HSI version 7.14 or higher

Aspect now imports electronic invoices from Souza

Version History can be viewed at [http://www.aspect-software.net/doc/Aspect\\_Version\\_Information.htm](http://www.aspect-software.net/doc/Aspect_Version_Information.htm) or in the program itself under Help / Version History

**Version 6.38**  
**Release Date: 7-19-09**

## **Aspect Software Support**

### **What is the best way to get support from Aspect Software?**

Email – [support@aspect-software.net](mailto:support@aspect-software.net)

Web – [www.aspect-software.net](http://www.aspect-software.net)

Phone – 405.721.4420

Toll Free – 800.454.3280

Additional Tips, Frequently Asked Questions, and the manual can be viewed at <http://www.aspect-software.net/doc/Faq.htm> or in the program itself under Help / Users Guide.

## **NEW Website**

As part of our growing effort to increase support and awareness of the features within Aspect, we have created a new website. This website has many new features including an updated document section that has training guides complete with screen shots and a report section that has an every growing library of sample reports. Also added for your convenience is a place to send a question or a request to our support team. No more hunting for e-mail addresses or phone numbers. Just bookmark our website on your favorites menu and support is just an email away. Check it out at [www.aspect-software.net](http://www.aspect-software.net).

## **TIPS OF THE MONTH**

### **The legitimate usage (or perpetual) of one of my inventory items is wrong. How do I fix it?**

To view the legitimate usage and perpetual for an item, select Edit Inventory Items from the Inventory menu. Locate the item in question, right-click on it and select Inspect from the pop-up menu. Set the date to inspect the last month or two.

The legitimate usage for the item is displayed for each day in the column named 'Legit Usage'. The perpetual appears in the next column. The legitimate usage is that amount you should have used based on your sales. It depends on the recipe ingredients you have entered. The perpetual is the amount of inventory you should have on hand at the end of each day. It is calculated simply by taking the previous day's perpetual, adding anything that was purchased and subtracting anything that was sold. Each time you enter an actual count, you override the perpetual and the next day's perpetual is based on your actual count.

If the legitimate usage appears incorrect, then a recipe might be entered incorrectly. If the legitimate usage appears too low, then you may have failed to include the item in a recipe.

To see which recipes account for the legitimate usage, right-click on a particular day and select Inspect Legitimate. The resulting window displays each of the menu items that contributed to the legitimate usage. If something appears incorrect, then you need to select Edit Recipes from the Inventory menu and correct the problem. If a menu item is missing, then you need to add the inventory item to the ingredients for that menu item.

If the perpetual appears incorrect, you need to look at the counts that have been entered, the purchases and the legitimate usage. The perpetual depends on all of these things. You may have entered a count incorrectly or an invoice may have been left out. There might also be an error in a recipe causing the legitimate usage to be too high or low.

Additional Tips and Frequently Asked Questions can be viewed at <http://www.aspect-software.net/doc/Faq.htm> or in the program itself under Help / Users Guide.